



### **March 8, 2021 IHA Board of Directors (Board) Special Meeting Minutes**

*Due to the COVID-19 pandemic, this meeting was held remotely pursuant to Open Meeting Law waiver/guidance contained in Governor Baker's 3/12/20 Executive Order.*

#### **Roll Call**

Charlie Allen  
Richard Kallman  
Judith Butterly  
Jacqueline Hayward  
Glenn Gibbs

The five Board members listed above all voted present on the roll call. Also present at the Special Meeting was IHA Executive Director Kate McGuire (ED).

#### **Project 144082**

ED presented the Board resolution for the Bathroom Renovation at 27 Essex Road. The low bidder is Kolodziej Construction Corp for \$33,800. The references checks have been completed and were all positive. ED asked for a motion to approve the contract.

Motion by Richard Kallman to approve the low bid for Kolodziej Construction Corp in the amount of \$33,800. Second by Glenn Gibbs. Vote was 5 to 0 in favor.

#### **Signature Authorization for IHA Payment in Lieu of Taxes (PILOT) Agreement**

Allen stated that the existing PILOT agreement between the IHA and the Town cannot be found, so a new one needs to be executed. The PILOT Agreement is on the Select Board agenda for March and the IHA Board needs to authorize the Chair and the ED to execute the agreement on behalf of the IHA. Gibbs asked if the new agreement changed the amount of the payment in lieu, and Allen responded that it did not.

Motion by Gibbs to authorize Allen and ED to sign the new PILOT agreement with the Town on behalf of the IHA. Second by Richard Kallman. Vote was 5 to 0 in favor.

The Chair stated he would accept a motion to adjourn the meeting. Motion by Richard Kallman. Second by Judith Butterly. Vote was 5 to 0 in favor. Meeting was adjourned